

TLC Bed & Breakfast Retreat and Government Camp Cabin

Tom and Cheryl Graves, Owners
706 N. Main Ave., Gresham, OR 97030
Phone 503.618.0809 Cell 503.407.8566 Fax 503.667.2512
www.tlcbandbretreat.com

Welcome to our luxury Bed & Breakfast AND the cozy Cabin in Government Camp --
We want your stay to be wonderful!

Guest Information

Full Name (please print) _____
Mailing Address _____
City _____ State _____ Zip _____
Home _____ Cell _____ Work _____
Email _____
Car Make, Model, License _____

Reservation Dates: Check In _____ Check Out _____

Fees for all TLC room rates are double occupancy only; all others will be charged extra

Will you need accommodations for other guests? _____ How Many _____

Estimated Time of Arrival: _____ Check In 4:00PM / Check Out 11:00AM

Paid By: Visa _____ MC _____ AMEX _____ Discover _____ **NO DEBIT**

Card # _____ Exp. Date _____ Code _____

Name & Address as it appears on card _____

Billing Address _____

City _____ State _____ Zip _____

Room Rates

Room Rate; Fri-Sun \$ _____ x nights _____ = \$ _____

Room Rate; Mon-Thurs \$ _____ x nights _____ = \$ _____

Extra Guests # _____ x nights _____ = \$ _____

Subtotal = \$ _____

Discounts Subtotal \$ _____ x _____ % off = \$ _____

Subtotal = \$ _____

Lodging Tax (12%) = \$ _____

Food & Beverages = \$ _____

Grand Total = \$ _____

Sign _____ Date _____

_____ Sign & return this packet to TLC by mail or fax for reservation

_____ Keep this packet for your records

On Site Amenities and Requirements

TLC Bed & Breakfast Retreat

706 N Main Ave Gresham, OR 97030

Phone 503.618.0809 Fax 503.667.2512

info@tlcbandbretreat.com

www.tlcbandbretreat.com

Check In Procedures

If you are arriving before 6:00PM, please check in at DuBois Salon (entrance in front of the building on the first floor).

If you are arriving after 6:00PM, your room packet will be in a drop box located by the gate at the bottom of the staircase in the back of the building.

Each room is marked with a sign stating the room name.

Check In Time 4:00 pm

Check Out Time 11:00 am

Computer & Internet Access

We encourage you to bring your laptop. We offer wireless internet access for your convenience. We also have a common area computer that you may use to access the internet during your stay with us.

Phone Service

Phones are available in your room for local calls only. Please use your cell phone or calling cards for making long distance calls.

Office Access

For your convenience, fax or copy services are available at the office located next door at a reasonable charge. Copies are \$.10 and faxes are \$2.50 per fax (long distance charges apply). Office hours are Monday-Friday, 9:00AM to 5:00PM.

Food Requirements

Please let us know if you have any special food needs, requests or food allergies.

Care of Kitchen

Please make yourself at home in the kitchen and the common area. Out of respect for our other guests, please leave the kitchen clean and tidy. Upon leaving TLC Bed & Breakfast, please take with you any additional food you brought in during your stay.

Sign _____ Date _____

A Peaceful Atmosphere

We expect everyone's stay here to be peaceful, please be courteous to our other guests and keep your TV volume at a low level after 10:00PM.

Laundry

Dry cleaning and laundry facilities are located within 2 blocks.

Pets and Smoking

To keep every guests stay enjoyable, pets and smoking are not allowed on the premises.

Spa & Spa Reservations

We recommend you arrange your services as early as possible so you are assured your schedule will meet your needs and be within your stay.

Transportation

Available upon request with driver:

Luxury Sedan	3 person max.	\$75/hr.	\$50/hr. waiting
SUV	3 person max.	\$95/hr.	\$50/hr. waiting
Bicycles	per bike	\$20/day	

Cancellation Policy

If you need to change your reservation, we request that you please let us know at least 7 days in advance. You will be charged 50% of the first nights stay if your change is made less than 7 days before your scheduled arrival. If you no-show, we will charge you 100% of your first nights stay. When reserving 2 or more rooms, charges apply per room.

Contacts

TLC Bed and Breakfast Retreat (2nd and 3rd floor)	503.618.0809
Dubois Salon & Spa (1st floor)	503.618.1020
Tom Graves (2nd floor office)	503.667.2511
Tom Graves (cell phone)	503.407.8566

TLC maintains the highest level in retreat accommodations, and because of this we reserve the right to charge to your account any damage or loss resulting from your stay at TLC. Our housekeepers will be in to clean and inventory following your departure.

We look forward to your staying with us, and guarantee the utmost in comfort and relaxation.

Sign _____ Date _____

TLC Bed & Breakfast Retreat Accommodations

700 N. Main Ave
Gresham, OR 97030

Honeymoon Luxury King Suite for 2	Fri-Sun \$170/night; Mon-Thurs \$140/night
TLC King Suite for 2	Fri-Sun \$150/night; Mon-Thurs \$120/night
Satin Queen	Fri-Sun \$100/night, Mon-Thurs \$90/night

\$25 per person per night for additional guests (children sleeping on air mattress)

See below for discount rates

Rates do NOT include 12% lodging tax

TLC Cabin Accommodations

89511 E. Steel Ln
Government Camp, OR 97028

\$350/night (regardless of the number of guests) - No more than 10 guests

See below for discount rates

2 night minimum stay on weekends (1 night would be cost of night plus \$85)

4 night minimum stay on holidays; Rates increase 10% per night for holiday stays; No discounts apply during holidays

Rates do NOT include 6% lodging tax

Discounts

7-13 nights stay- 10% savings

14-27 nights stay- 15% savings

28 or more nights stay- 20% savings

HOLIDAYS

Winter December 19, 2008 - January 6, 2009

Spring Break March 14, 2008 - March 23, 2008

Easter Break

Valentines February 9, 2008 - February 17, 2008